

**TIMELY REDRESSAL FOR
ANTI-RAGGING
(2021-2022)**



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/AR/2021-22/CC

13-07-2021

MINUTES OF THE MEETING

CIRCULAR

A meeting of the Anti-Ragging Committee will be held on 15.07.2021 at 3:30 P.M in the Seminar Hall Room No: 101 of Ramanujan Bhavan. All the members of the Anti- Ragging Committee are requested to attend the meeting without fail.

AGENDA:

1. Approval of list of faculties deputed at various places to prevent ragging within the campus.
2. Approval of list of faculties deputed at various places to prevent ragging at Hostels, Canteen and at Bus boarding points.
3. Organizing Anti-Ragging Awareness camp to Senior students.
4. Discussion of Anti-Ragging rules and regulations given by supreme court, AICTE and AMAN organization and then to finalize the Standard Operating Procedure. The actions to be taken if any student is involved in Ragging.
5. Any other.




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Ref: ACOE/AR/2021-22/MOM

Date: 16.07.2021

ANTI-RAGGING COMMITTEE

MINUTES OF THE MEETING HELD ON 15TH JULY'2021.

Date of Meeting	15.07.2021	Duration	03.30PM to 04.30PM
Venue	Seminar Hall Room No: 101 of Ramanujan Bhavan		
Reference	ACOE/AR/2021-22/MOM		

The meeting of the Anti-Ragging Committee constituted for the academic year 2021-2022 was held on 15.07.2021 at 3:30 P.M in the Seminar Hall Room No: 101 of Ramanujan Bhavan to discuss the agenda.

AGENDA:

1. As per UGC regulations, the Anti-Ragging Committee has been reconstituted with new members.
2. Approval of list of faculties deputed at various places to prevent ragging within the campus.
3. Approval of list of faculty deputed at various places to prevent ragging at Hostels, Canteen and at Bus boarding points.
4. Organizing Anti-Ragging Awareness camp to Senior students.
5. Discussion of Anti-Ragging rules and regulations given by supreme court, AICTE and AMAN organization and then to finalize the Standard Operating Procedure. The actions to be taken if any student is involved in Ragging.

The meeting started by Dr.A.Ramesh the chairman of the committee by cordially welcoming the new committee members for the academic year 2021-2022, and the meeting was carried forward on the agenda points.




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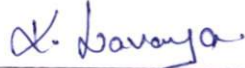


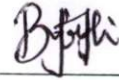

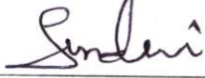


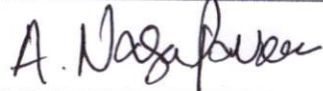
ANTI-RAGGING COMMITTEE MEETING -15.07.2021

ATTENDANCE SHEET

S.NO.	Name	Designation	SIGNATURE
1.	Dr.A.Ramesh	Principal	
2.	Dr.B.Annapurna	Assoc.Prof. CSE	
3.	Mr.A.Srinivas Rao	Police Dept	
4.	Mr.KhajaMohiddin	Lawyer of court	
5.	Mr.Y R C S Narayana	Representative of non-teaching	
6.	Mr.M.N. Murthy	Student representative	
7.	Mr.V. Ramullu	Parent representative	

ANTI-RAGGING SQUAD COMMITTEE MEETING -15.07.2021

ATTENDANCE SHEET

S.No	Name	Role	Signature
1.	Dr A.Ramesh	Chairman	
2.	Ms.K. Lavanya	Asst. Professor	
3.	Dr. G. Jaffino	Professor	
4.	Mrs.V. Anantha Lakshmi	Asst. Professor	
5.	Ms.B. Jyothi	Asst. Professor	
6.	Ms.T. Himaja	Asst. Professor	
7.	Ms.P. Sree Devi	Assoc. Professor	
8.	Dr. A. Neeraja	Asst. Professor	
9.	Ms.T. Satya Kumari	Asst. Professor	
10.	Ms.A.Naga pavan	Asst. Professor	

**TIMELY REDRESSAL FOR
STUDENT GRIEVANCES AND REDRESSAL
COMMITTEE
(2021-2022)**



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Ref: ACOE/GC/2021-22/1/Circular

18-11-2021

MINUTES OF THE MEETING CIRCULAR

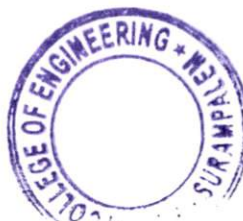
All the members of the Grievance Redressal Committee are hereby informed that a meeting will be held on 20th November 2021 at 11.00AM in the Conference room, Ramanujan Bhavan with the following agenda:

AGENDA

1. Student/Faculty grievances.
2. To discuss the following issues and resolve the same.
 - i. Food quality
 - ii. Wash room cleanliness
 - iii. A/C facility in computer lab
 - iv. Sanitizer bottles & Stand
 - v. Reference books
 - vi. Library hours
 - vii. Dust bins
 - viii. Projector cable
 - ix. Waiting hall maintenance
 - x. Lockers
 - xi. Class room cleanliness
 - xii. Wi-Fi facility
 - xiii. Desk broken


CONVENER-GRC

Cc to: All members of GRC




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Ref: ACOE/GRC/2021-22/2/Minutes

20-11-2021

MINUTES OF GRIEVANCE REDRESSAL COMMITTEE

AY 2021-22

Date of meeting	20 th November 2021	Duration	11.00 AM to 12.00PM
Venue	Conference room, First floor, Ramanujan Bhavan		
Reference	Ref: ACOE/GRC/2021-22/1/Circular dated 18 th November 2021		

The meeting of Grievance Redressal Committee of Aditya College of Engineering held on 20th November 2021 with the following agenda:

1. Student/Faculty grievances.
2. To discuss the following issues and resolve the same.
 - i. Wash room cleanliness
 - ii. Lab Sanitization
 - iii. Reference books
 - iv. Library hours
 - v. Dust bins
 - vi. Projector cable
 - vii. Waiting hall maintenance
 - viii. Lockers
 - ix. Class room cleanliness
 - x. Wi-Fi facility
 - xiv. Sanitizer bottles & Stand

The meeting of Grievance Redressal Committee was commenced with the welcome note by Convener -GRC, Mrs. Y.Sugandhi Naidu to all the members present. The Convener presented the agenda along with recommendations and requested the Chairman to shed light on the issues and the discussion was started. The points of the agenda were discussed and the resolutions were made.

The Chairman-GRC welcomed all the members to the meeting. Further, Chairman reviewed and discussed about the points of agenda by considering the points of agenda.

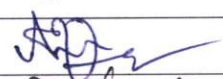
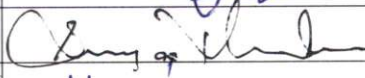
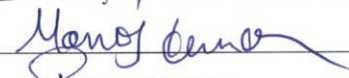
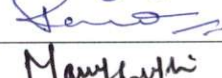
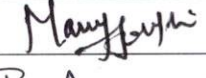
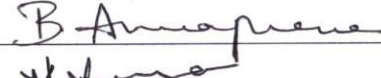

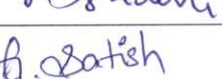

MINUTES AND RESOLUTIONS

1. The grievance redressal committee discussed about list of grievances received and the redressal approach adopted for timely sorting out the issues.
2. The grievance redressal committee recommends the convener to prepare a consolidate report on the grievances reported.

The Chairman suggested the convener to maintain an activity diary and to get the feedback from the students who submitted the grievances. Finally the Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out system successfully.

The meeting was concluded with thanks to the Chair

Members attended the meeting on 20th November 2021

S.No	Name	Designation	Signature
1	Dr.A.Ramesh	Principal	
2	Mrs. Y. Sugandhi Naidu	Asst Prof	
3	Mr.K.Manoj Kumar Reddy	HOD	
4	Dr.Y.K.Subba Rao	HOD	
5	Mrs. Mary Jyothi	Asst Prof	
6	Dr. B. Annapurna	Assoc Prof	
7	Ms.K.Manasa	Asst Prof	
8	Mrs.P.Sridevi	Asst Prof	
11	Mr. G. Satish	Student Representative	


CONVENER-GRC




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**TIMELY REDRESSAL FOR
INTERNAL COMPLAINT COMMITTEE
(2021-2022)**



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Ref: ACOE/ICC-ABHAYA/2021-22/Circular

06-10-2021

MINUTES OF THE MEETING

CIRCULAR

This is to inform all the members of Internal Complaints Committee (ABHAYA) that a meeting is scheduled on 04.10.2021 at 3.00 PM in Ramanujan Bhavan, Conference Hall with the following agenda:

- 1) Awareness on SOP and AICTE Gazette notification
- 2) Prepare strategic Perspective Plan (SPP).
- 3) Mechanism to receive the complaints.
- 4) Any other item with permission from chair.

All the members are requested to attend the meeting without fail.


Presiding Officer-ICC



Cc to: Members of ICC-ABHAYA
Members of Grievance Redressal Cell


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Ref: ACOE/ICC-ABHAYA/2021-22/MOM/1

04.10.2021

MINUTES OF MEETING OF ABHAYA

Date of meeting	04-10-2021 (3:00 PM to 3:45 PM)
Venue	Ramanujan Bhavan, Conference Hall
Reference	ACOE/ICC-ABHAYA/2021-22/Circular/1 dated:28-09-2021

The meeting of **ICC-ABHAYA** was held on 04-10-2021 with the following agenda:

- 1) Change of name of the committee from "Prevention of Sexual Harassment" to "Internal Complaints Committee (ABHAYA)"
- 2) Awareness on SOP and AICTE Gazette notification
- 3) Prepare Strategic Perspective Plan (SPP).
- 4) Mechanism to receive complaints.
- 5) Any other item with permission from chair.

The Presiding Officer welcomed all the members of ICC-ABHAYA and introduced the members and initiated the agenda points one by one and the resolutions are presented here.

To facilitate girl students to express their emotions and the other gender related issues freely and openly, college has launched a website <https://www.acoe.edu.in/?p=IQAC>.

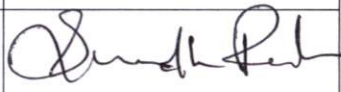


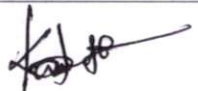



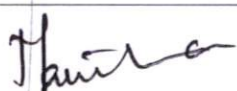
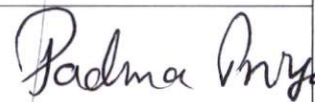

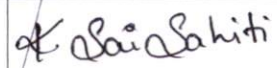
As per the suggestions from the convener-ICC, an awareness program on "How to deal with Sexual Harassment" was conducted on 30-09-2021. Mrs. I. Jaya Lakshmi, LLB, explained and educated all the girl students with the related issues.

Minutes & Resolutions

1. The Presiding Officer informed all the members present in the meeting that college is having a central cell named Prevention of Sexual Harassment and the name of the cell is changed to "Internal Complaints Committee-ABHAYA" from AY 2021-22 as per the guidelines given by AICTE.
2. The Presiding Officer circulated the copy of the AICTE Gazette notification in connection with ICC-ABHAYA to all the members and explained about "Sexual harassment" means-

INTERNAL COMPLAINT COMMITTEE MEETING -04.10.2021

ATTENDANCE SHEET

S. No.	Name of the member	Role	Signature
1	Ms S. SwethaRadha	Presiding Officer	
2	Ms.P.N.S.Lakshmi	Coordinator-1	
3	Ms P. Sridevi	Coordinator-2	
4	Ms.Kambapati Lakshmi	Asst.prof	
5	Ms.T.Satyakumari	Asst.prof	
6	Ms.N.Manasa	Asst.prof	
7	Ms.PavaniSairam	NGO-Kakinada	
8	Ms Y. Manisha	Lab Technician	
9	Ms G.R.N. Padma Priya	Lab Technician	
10	Ms M. Bhaskara Lakshmi	Student Member	
11	Ms K. Sai Sahithi	Student Member	
12	Ms T. Neelima	Student Member	